

Introduction

In this unit, children are introduced to email and other forms of online communication. They will look at how to write and send emails, as well as how to decide if an email is safe to open. They will build on their existing knowledge of cyberbullying and how to deal with unkind behaviour online. The use and importance of privacy settings is introduced and children will discuss the types of information we should not share online. They will build on the idea of a digital footprint by thinking about how the adverts they see online are targeted at them. Children will finish the unit by using the knowledge they have gained to plan a party using online communication methods.



Health & Safety

The theme of the unit is staying safe; it is therefore important that throughout the unit it is stressed to the children to apply their learning to any research or at-home tasks they complete as part of it.



Home Learning

Always Kind Online? In this activity, children consider the various digital communication methods which could be used by a cyberbully and how they would deal with instances of cyberbullying.

Online Chatters: In this activity, children will track the online communication in their household over the course of a week.

Assessment Statements

By the end of this unit...

...all children should be able to:

- recognise cyberbullying;
- identify a safe person to tell if they encounter cyberbullying;
- know that cyberbullying can happen via a range of devices;
- identify adverts online;
- identify a targeted advert;
- explore how companies use websites to promote products;
- create a strong password;
- explain why a strong password is important;
- explain what privacy settings are;
- discuss email as a form of communication;
- identify an email that they should not open;
- write an email with an address and subject;
- know how to safely send an email;
- know how to safely receive an email;
- identify online communities they are a part of;
- identify different forms of online communication;
- discuss the positive and negative aspects of online communities;
- discuss the differences between communication in real life and online;
- discuss what they have learnt about online safety;
- communicate their ideas with a group clearly and listen to others' contributions;
- use what they know about online safety to plan a party using online methods.

...most children will be able to:

- recognise and define cyberbullying;
- identify safe people to report cyberbullying to;
- know how cyberbullying can happen via a range of devices;
- identify a range of targeted online adverts;
- explain how companies use websites to promote products;
- create a strong password, explaining why it is important;
- explain what privacy settings are and how to use them safely;

- discuss the benefits and disadvantages of email as a form of communication;
- identify an email that may be unsafe to open, explaining why;
- write a clear email, explaining why an address and subject is important;
- know how to safely send and receive emails;
- explain what an online community is, giving examples of ones they are a part of;
- identify and explain different forms of online communication;
- explain the positive and negative aspects of online communities;
- explain the differences between communication in real life and online;
- share and explain what they have learnt about online safety;
- communicate their ideas with a group clearly, listening to others' contributions and making connections;
- apply their learning to a planning activity.

...some children will be able to:

- recognise and define cyberbullying and the affect it has;
- give examples of people they can report cyberbullying to and explain why they are good choices;
- give examples of how cyberbullying can happen via a range of devices;
- identify a range of targeted online adverts and how they are used;
- explain how companies use websites and other online methods to promote products;
- create a strong password, explaining why it is important and giving tips to help others create a strong password;
- explain what privacy settings are, why they are important and how they can be used safely;
- discuss the benefits and disadvantages of email as a form of communication;
- explain how to identify an email that may be unsafe to open;
- write a clear email, explaining why an address and subject is important, and know how to send it;
- explain what an online community is and how people belong to them;
- identify and explain different forms of online communication;
- share and explain what they have learnt about online safety, recalling key facts;
- communicate their ideas with a group clearly, listening to others' contributions, making connections and suggesting improvements;
- choose and apply their learning to a planning activity.

Lesson Breakdown

Resources

1. What Is Cyberbullying?

Use technology safely, respectfully and responsibly; recognise acceptable and unacceptable behaviour; identify a range of ways to report concerns about content and contact in the context of recognising cyberbullying.

- To know what cyberbullying is and how to address it.

2. To Buy or Not to Buy?

Understand computer networks including the internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration.

Use search technologies effectively, appreciate how results are selected and ranked, and be discerning in evaluating digital content in the context of identifying advertisements online.

- To understand how websites use advertisements to promote products.

3. Keep It to Yourself!

Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact in the context of creating passwords and using privacy settings.

- To create strong passwords and understand privacy settings.

4. Emailing

Understand computer networks including the internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration.

Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact in the context of sending and receiving emails safely.

- To safely send and receive emails.

5. Online Communication

Understand computer networks including the internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration.

Use technology safely, respectfully and responsibly; recognise acceptable/unacceptable behaviour; identify a range of ways to report concerns about content and contact in the context of exploring the different ways we communicate online.

- To explore different ways children can communicate online.

6. Party Planners

Understand computer networks including the internet; how they can provide multiple services, such as the world wide web; and the opportunities they offer for communication and collaboration in the context of planning a party online.

- To use knowledge about online safety to plan a party online.

- Laptops/desktops/tablets with Internet access
- Large paper and pens

- Whiteboards and pens

- Laptops/desktops (optional)

- Whiteboards and pens

- Large sheets of paper and pens